

Amendment in Self-Certification-cum-
Consolidated Annual Return Scheme under the
Labour Laws (Gujarat Amendment) Act, 2015.

Government of Gujarat
Labour and Employment Department
Revised Resolution No.: LBL/192015/ 897992/M-3,
Sachivalaya, Gandhinagar.
Dated 9th March, 2017.

- Read: (1) Resolution no. LBL/192015/192015/897992/M-3 of Labour and
Employment Department dated 31st March 2016
(2) A proposal from the Director of Labour, Gujarat State, Gandhinagar.

The Government of Gujarat has issued resolution for Self Certification cum Consolidated Annual Return Scheme dated 31st March 2016 for creating industry friendly and Labour conducive Environment with increasing transparency in the system. The Department of Industrial Policy and Promotion, Government of India has suggested some new reforms for the Ease of Doing Business- year 2017-18. Therefore, the Director of Labour proposes to revise Self-Certification cum Consolidated Annual Return Scheme and cover all Labour Laws under which industries are mandated to file Annual Returns. Therefore following Acts shall be included under the same Scheme;

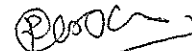
1. The Motor Transport Workers Act- 1961
2. The Inter State Migrant Workers (Regulation of Employment and Conditions of Service) Act- 1979
3. The Beedi and Cigar Workers (Conditions of Employment) Act- 1966
4. The Gujarat Labour Welfare Fund Act - 1953

The above proposal of the Director of Labour has been under active consideration of the Government. After the careful consideration the Government of Gujarat is pleased to include the aforesaid Acts under the Scheme and After incorporation these Acts, in Annexure - IV, point no. 06, point no. 07 , point no.08 & point no. 09 shall be added and in Annexure - V, "Part - E", "Part - F" , "Part - G" & "Part - H" shall be added. Hence, Annexure- IV & Annexure - V stand amended accordingly.

Other conditions of the resolution dated 31-03-16 remain unchanged.

By Order in the name of Governor of Gujarat,

Attachment: Revised Annexure: IV & V



(R. H. Vasava)

Deputy Secretary to Government.

To:-

1. The Commissioner of Labour, Gujarat State, Gandhinagar.

2. The Director, Industrial Safety and Health, Gujarat State, Ahmedabad.
3. The Deputy Commissioner of Labour, Ahmedabad/Surat/Vadodara/Rajkot.
4. The Joint Director, Industrial Safety and Health, Ahmedabad /Surat/ Vadodara/ Rajkot.
5. The Deputy Secretary, Industries and Mines Department, Sachivalaya, Gandhinagar.
6. The Under Secretary, Legislative & Parliamentary Affairs Department, Sachivalaya, Gandhinagar.
7. The Brach Select file.
8. The Deputy Section Officer Select file.

ANNEXURE-IV

6. **The Motor Transport Workers Act, 1961 and Gujarat Motor Transport Workers Rules, 1965.**
(Applicable where 05 or more persons are employed in on any day in the preceding twelve months).

The employer has to:

- Provide facility of rest rooms for night stay in case of 06 or more workers stayed at night : Rule 20
- Uniform & washing facility to employees working for more than 160 days : Rule - 21 (1)
- Canteen facilities (where the employees numbering one hundred or more: Section 8(1), Rule 14(1)
- First-aid facilities: Section 12, Rule 22 (1)
- Maintain the following registers :
 - Attendance Register Rule-32
 - Overtime Register Rule -33
 - Register showing the details of employees Rule- 31
 - Paid leave Register Rule -29 (1)

7. **The Inter State Migrant Workmen Act, 1979 and Gujarat Inter State Migrant Workmen Rules,1981**
(Applicable where 10 or more persons are employed in on any day in the preceding twelve months).

The employer has to:

- List of Contractors Rule-48
- Register showing details of the Inter State Migrant Workmen: Rule 48
- Displacement cum outward journey allowance register sheet Rule 12 (1)(a)

8. **The Beedi & Cigar Workers Act, 1966 and Gujarat Beedi & Cigar Workers Rules,1968**
(Applicable where 05 or more persons are employed in on any day in the preceding twelve months).

The employer has to:

- Provide facility of sufficient supply of wholesome drinking water, efficient number of latrines and Urinals and Washing facility: Rule 12 to 18
- Canteen facilities, where the employees numbering one hundred or more: Section 16, Rule 21
- First-aid facilities: Section 15, Rule 20
- Children room: Section 14, Rule 19
- Maintain the following registers :
 - Register of Leave with wages Rule-24 (2), Rule-25
 - Attendance Register Rule -33

9. **The Gujarat Labour Welfare Fund Act, 1966 and The Gujarat Labour Welfare Fund Rule 3(b) there under**

The employer has to:

- Register of wages in Form A : Rule 21(1)(a)
- Consolidated register of unclaimed wages and fine in Form B : Rule 21(1)(b)
- Register showing the particulars of employees in whose respect the unpaid accumulation are held by him in Form C pertaining to previous year: Rule 22

DatedMarch, 2017 of the Labour and Employment Department)

ANNEXURE-V

Part - E

My establishment is covered under the Motor Transport Workers Act, 1961 and I have maintained records and registers as per the Act.

- No. of workers discharged / dismissed from the services during the year :
- No. of workers who received Holidays in the :
 - (a) Same Month
 - (b) Following Month
 - (c) Third Month
- No. of Facilities :
 1. No. of dispensaries and their situations :
 2. No. of Doctors :

Part - F

My establishment is covered under the Inter State Migrant Workmen Act, 1979 and I have maintained records and registers as per the Act.

- No. of migratory workers employed during the year :
- Maximum strength of Direct employees, employed on any day during the year :
- Total no. of days, on which direct employees employed during the year :

Part - G

My establishment is covered under the Beedi and Cigar Workers Act, 1966 and I have maintained records and registers as per the Act.

- Average no. of home based workers
- No. of female workers, who opted for maternity leave during the year :
 1. In Industrial establishment :
 2. Home worker :

Part - H

My establishment is covered under the Gujarat Labour Welfare Fund Act, 1966 and I have maintained records and registers as per the Act.

- Total number of employees whose names stand on the establishment register on 30th June/31st December :
- (i) Employees' contribution payable at the rate of Rs. 6.00 per Employee in terms of entry no.1 :
- (ii) Employers' contribution payable at the rate of Rs. 12.00 per Employee in terms of entry no.1 :

o (i) Contribution already paid to the Welfare Commissioner :

a. Employees' Contribution: No. of employees: Amount Rs.:

b. Employers' Contribution:

o (ii) Date of Payment :

o (iii) Mode of Payment (Cash/Cheque/DD) :

o In case of non-payment or less payment of contribution the reasons thereof :

Place:

Date:

Manager/Owner/Partner:

Name of the Applicant Establishment: